



美捷滙控股有限公司*

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 1389)

(the “Company”)

Procedures for a Shareholder to Propose a Person for Election as a Director of the Company (“Director”)

The Company adopts a formal, considered and transparent procedure for shareholders of the Company (“**Shareholder(s)**”) to propose a person for election as a Director. The following procedures are subject to the Company’s articles of association in force from time to time, the Companies Act of the Cayman Islands (as amended, supplemented and/or otherwise modified from time to time), and applicable legislation and regulation:

- If a Shareholder, who is entitled to attend and vote at the general meeting convened to deal with the election of Director(s), wishes to propose a person (other than himself/herself) for election as a Director at that meeting, he/she may lodge (i) a written notice signed by him or her, stating his or her intention to propose such person for election as a Director, accompanied by the biographical details of the proposed Director as required under Rule 13.51(2) of The Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”); and (ii) a written notice signed by the proposed Director of his or her willingness to stand for election and consent of the publication of his or her information as required under Rule 13.51(2) of the Listing Rules with the Company at its head office in Hong Kong from time to time at 509-510, South Tower, World Finance Centre, Harbour City, Tsim Sha Tsui, Kowloon, Hong Kong or its branch share registrar and transfer office in Hong Kong office in Hong Kong, Tricor Investor Services Limited at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong.
- The period for lodgement of the above notices shall be a period of not less than seven (7) days, and if the notices are submitted after the despatch of the notice of the general meeting appointed for such election, the period for lodgement of such notices shall commence on the day after the despatch of the notice of the general meeting appointed for such election and end no later than seven (7) days prior to the date of such general meeting.
- Upon receipt of the above notices from a Shareholder which is received after publication of the notice of the general meeting, the Company shall, prior to the general meeting, publish an announcement or issue a supplementary circular disclosing the particulars of the proposed Director pursuant to Rule 13.51(2) of the Listing Rules.

(2022 version)

If there is any inconsistency between the English and Chinese versions of such procedures, the English version shall prevail.

* For identification purpose only